



LEARNING AGREEMENT FOR STUDIES

The Student

Last name (s) Nachname	Nachname	First name (s) Vorname	Vorname
Date of birth Geburtsdatum	01.01.2001	Nationality ¹ Nationalität	Österreich
Sex [M/F] Geschlecht	f	Academic year Studienjahr	2019/2020
Study cycle ² Studienzyklus	Master	Subject area Studienrichtung	Internationale Betriebswirtschaft
		Studienkennzahl	066 914
Phone Telefon	+43 1 0000 000000	ISCED Code ³	
E-mail	vorname.nachname@univie.ac.at	Student ID no. / Matr.nr.	00181234

The Sending Institution

Name of Sending Institution Heimatuniversität	University of Vienna	Erasmus Code	A WIEN01
Faculty (if applicable) Fakultät	Wirtschaftswissenschaften	Department Institut	----
Contact person ⁴ name StudienprogrammleiterIn	Kathrin Dolmanitz	Contact person e-mail / phone Kontaktdaten SPL	international-wiwi@univie.ac.at +43 1 4277 37043

The Receiving Institution

Name of Receiving Institution Gastuniversität	Host University	Erasmus Code	siehe Erasmus-Datenbank
Faculty Fakultät	Business Studies	Department Institut	Management
Contact person name Ansprechperson	Vorname Nachname	Contact person e-mail / phone Kontaktdaten Ansprechperson	international@hostuniversity.com

**A. Section to be completed BEFORE THE MOBILITY⁵****I. PROPOSED MOBILITY PROGRAMME**

Planned period of the mobility: from [day/month/year] 15.09.2019
 till [day/month/year] 16.01.2020
 total number of months 4

Table A: Study programme abroad and Table B: Group of educational components in the student's degree that would normally be completed at the sending institution and which will be replaced by the study abroad:

Table A: Proposed Study Programme Abroad				Table B: Recognition at Sending Institution		
Code	Component title (as indicated in the course catalogue) at the receiving institution	Semester (1 st / 2 nd semester)	ECTS ⁵	Recognition for (module and / or course title)	ECTS ⁵	SPL
1234	Global issues in management	1st	7,5	Modul International Management VEREINFACHT	15	
5678	International Finance	1st	7,5	(max. 16 ECTS)		
9012	Corporate Responsibility	1st	6	Modul Integrative Vertiefung	4	
3456	Macroeconomics	1st	5	(max. 4 ECTS)		
				VO Makroökonomie (MA)	4	
Total number of ECTS completed at receiving institution				Total number of recognized ECTS	23	

Confirmation of the academic advisor at the sending institution in case the stay abroad is used for work on a thesis (Only applicable for Research Work for Thesis)	
Thesis	
Name Supervisor at Sending Institution	
Type of Thesis: ☐ Diploma Thesis ☐ MA Thesis ☐ Doctoral Thesis	Signature Supervisor Date

Web link to the course catalogue at the receiving institution describing the learning outcomes:

[Web link(s) to be provided.]

Language competence of the student

The level of language competence⁶ in.....that the student already has or agrees to acquire by the start of the study period is:

A1 ☐ A2 ☐ B1 ☐ B2 ☐ C1 ☐ C2 ☐

III. COMMITMENT OF THE THREE PARTIES

By signing this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in partner countries).

The receiving institution confirms that the educational components listed in Table A are in line with its course catalogue.

The sending institution commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.

The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

The student

Student's signature

Date:

The sending institution

Responsible person's signature

Date:

The receiving institution

Responsible person's signature

Date:

Only Relevant for Recognition at Sending Institution according to Austrian Legal Regulations⁷:

NATIONAL SHEET

Antrag der/des Studierenden:

Ich (Vorname/Nachname) beantrage gemäß § 78 Abs. 5 Universitätsgesetz 2002 (UG) die Feststellung der Gleichwertigkeit der in „Table A“ des *Learning Agreement for Studies* angeführten Lehrveranstaltungen/Prüfungen mit jenen in „Table B“ gemäß Curriculum an der Universität Wien. Die für die Beurteilung notwendigen Unterlagen lege ich bei.

Datum

Unterschrift der/des Studierenden

An Frau/ Herrn <Vorname Nachname>

Der Studienpräses der Universität Wien
Organ in studienrechtlichen Angelegenheiten
Univ.-Prof. Mag. Dr. Peter Lieberzeit
Universitätsring 1, 1010 Wien
FAX: 01/4277 - 12159
E-Mail: buero.studienpraeses@univie.ac.at

BESCHIED ÜBER DIE FESTSTELLUNG DER GLEICHWERTIGKEIT VON PRÜFUNGEN – VORAUSBESCHIED

SPRUCH

Die Gleichwertigkeit der von Herrn/Frau.....(Vorname/Nachname) an der Gastinstitution..... (Erasmus Code Receiving Institution) in „Table A“ des Learning Agreement angeführten zu erbringenden Studienleistungen wird mit jenen unter „Table B“ angeführten Prüfungen der Universität Wien, gemäß § 78 Abs. 5 UG (BGBl. I Nr. 120/2002) festgestellt.

BEGRÜNDUNG

Da dem Antrag vollinhaltlich stattgegeben wird, entfällt gem. § 58 Abs 2 AVG die Begründung.⁸

RECHTSMITTELBELEHRUNG

Gegen diesen Bescheid ist das Rechtsmittel der Beschwerde an das Bundesverwaltungsgericht zulässig. Die Beschwerde ist innerhalb von vier Wochen nach der Zustellung dieses Bescheides schriftlich, per Fax oder per E-Mail bei **Studienpräses Univ.-Prof. Mag. Dr. Peter Lieberzeit, Universitätsring 1, 1010 Wien** einzubringen.

Die Beschwerde hat gemäß § 9 Abs. 1 VwGVG zu enthalten:

1. die Bezeichnung des angefochtenen Bescheides durch Angabe der Geschäftszahl,
2. die Bezeichnung der belangten Behörde,
3. die Gründe, auf die sich die Behauptung der Rechtswidrigkeit stützt,
4. das Begehren und
5. die Angaben, die erforderlich sind, um zu beurteilen, ob die Beschwerde rechtzeitig eingebracht ist.

Für den Studienpräses

Datum

StudienprogrammleiterIn

Unterschrift StudienprogrammleiterIn

Bescheid übernommen:

Datum:

Unterschrift:

Ich verzichte auf Rechtsmittel:

Datum:

Unterschrift:

BESTÄTIGUNG DER BETREUERIN ODER DES BETREUERS DER DIPLOM-/MASTERARBEIT SOWIE DER DISSERTATION

Ich bestätige, dass der Erasmus-Studienaufenthalt von Herrn/Frau an der Gastinstitution (Daten siehe Seite 1 des Learning Agreements „The Receiving Institution“) der Abfassung der Diplomarbeit / Masterarbeit / Dissertation (nicht-zutreffendes bitte streichen) mit dem Titel

..... dient.

Datum

Name der Betreuerin/des Betreuers

Unterschrift der Betreuerin/ des Betreuers

¹ Country to which the person belongs administratively and that issues the ID card and/or passport

² Short cycle (EQF level 5) / bachelor or equivalent first cycle (EQF level 6) / master or equivalent second cycle (EQF level 7) / doctorate or equivalent third cycle (EQF level 8).

³ The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/iscsed-f_en.htm) available at http://ec.europa.eu/education/tools/iscsed-f_en.htm should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the sending institution.

⁴ a person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or will work at the international relations office or equivalent body within the institution.

⁵ For Sections to be completed DURING or AFTER the mobility, please see:

<http://international.univie.ac.at/en/outgoing-students/erasmus/>

If the student does not complete successfully some educational components, the following provisions will apply - see

<http://international.univie.ac.at/outgoing-students/erasmus/erkennung/>

⁶ For the Common European Framework of Reference for Languages (CEFR) see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

⁷ According to the Austrian legal regulations the student applies to the responsible person at the home university for agreement that the course components at the receiving institution are deemed equivalent to the course components at the sending institution as described in Table A, if they are successfully completed. Due to this application the responsible person at the home university herewith gives notice that the course components at the receiving institution are deemed equivalent to the course components at the sending institution as described in Table A, if they are successfully completed.

⁸ Eine Begründung ist erforderlich, sofern dem Antrag nicht vollinhaltlich stattgegeben wird.